

About Guide Interpretation Service

1. The transaction of the Guide Interpreter Fee, etc. is settled by PayPal, a bank transfer or cash payment.
2. Guided tours provided by our Partnership include two types: Custom-Ordered Guided Tours and Guide-Organized Tours. The contents of the contract of each tour depend on the Terms and Conditions of Guided Tour Contracts but if we pick up the main differences, they will be as follows.

	Guide-Organized Tour	Custom-Ordered Guided Tour
Definition	Guided Tour planned in advance by the Guide Interpreter , and then operated	Guided Tour planned through a process of accommodating the requests of the Traveler over the major destinations and activities proposed by the Guide Interpreter, and then operated
Issue of Plan Document	No	Yes
Issue of Contract Document	Yes	Yes
Payment of the Application Fee	Yes	No
The minimum Number of Participants	Yes	No
The maximum Number of Participants	Yes	No
Application Period	Yes	No
Time of Entry into Effect of Contract	When the Guide Interpreter has agreed to the conclusion of the contract and received the Application Fee	When the Guide Interpreter has agreed to the conclusion of the contract and received the Guide Interpreter Fee
Due Date for Payment of Guide Interpreter Fee	By the date mentioned in the Contract Document not later than the date of commencement of the guided tour	By the date mentioned in the Plan Document
Basic Guide Interpreter Fee	Per Traveler	Up to 4 Travelers
Standard Time/Fee	4 hours	4,000~6,000 JPY
	8 hours	7,000~10,000 JPY
Extra Fee based on the Number of the Travelers	No	Yes
Change in Contract Contents	The Guide Interpreter will not accept the Traveler's request.	The Guide Interpreter will accommodate the Traveler's request to the reasonably practical extent.

3. The expenses which the Traveler must pay consist of the Guide Interpreter Fee and the Expenses to conduct the Guide Services.

(1) Guide Interpreter Fee

① Basic Guide Interpreter Fee

Whereas the child fee is not defined in the Guide Interpreter Fee, **one adult traveler can take one infant aged under 3 at no charge** of the Guide Interpreter Fee.

② Extra Fees

A) Extra Fee based on the number of the Travelers

This is applied **only to the Custom-Ordered Guided Tour**. If the Guide Interpreter agrees to attending to **5 to 10 Travelers**, he/she will charge to the Travelers **the extra fee of 20 percent** of the Basic Guide Interpreter Fee in addition to the Basic Guide Interpreter Fee.

B) Extra Fee for Extended Hours of Guide Services

C) Extra Fee for the Guide Services in the Early Morning and the Late Evening

If the Guide Interpreter agrees with the Traveler to provide the guide services for the time **before 7:00 in the morning or after 23:00 in the evening**, he/she will charge to the Traveler **5,000 JPY each as the extra fee** for the services in such early morning or late evening, apart from the Basic Guide Interpreter Fee and the extra fees mentioned above.

D) Extra Fee for the night prior to the commencement or after the completion of the Guide Services

If the Guide-Interpreter needs **accommodations for the night before the commencement or after the completion of the guide service** because he/she lives far away from the place where the guide service begins or ends, **an extra fee of 10,000 JPY per night** shall be charged to the Traveler in addition to the hotel charge.

(2) Expenses to Conduct the Guide Services

The Traveler must pay all expenses **for both the Traveler and the Guide Interpreter**, including transportation expenses, admission fees, meal expenses and hotel charges, which are incurred when the Guide Interpreter provides the guide services according to the itineraries specified in the Plan Document or the Contract Document.

① Transportation Expenses for the Guide Interpreter

· The Traveler must pay the transportation expenses of the Guide Interpreter who **travels from his/her home to the starting place of the guided tour and returns to his/her home after the completion of the guided tour**, in addition to the transportation expenses of the Guide Interpreter during the guide services.

· If the Guide Interpreter needs to travel to the starting place of the guided tour or returns to his/her home in the early morning or the late evening in which **the public transportation is not available**, he/she shall charge to the Traveler **the expenses to use alternative transportation means such as taxis**.

② Meal Allowance of the Guide Interpreter

· If the guide service is provided during the time when breakfast, lunch, or dinner is taken, the

Traveler must provide the Guide Interpreter with these meals **free of charge**.

· If the meals are not provided, the Traveler must pay to the Guide Interpreter **the meal allowances** as shown in the following table.

	Meal Allowance
Breakfast	1,000 JPY
Lunch	1,500 JPY
Dinner	2,000 JPY

③ Hotel Charges for the Guide Interpreter

· The Guide Interpreter must specify the accommodation facility and its expenses necessary to provide the guided services **prior to the conclusion of the guided tour contract** and then reach the agreement on them with the Traveler at the time of concluding **the guided tour contract**.

· The Traveler must pay to the Guide Interpreter the accommodation expenses needed for the night before or after the guide service according to the agreement at the time of concluding **the guided tour contract**.

4. A Traveler **may** cancel a **guided tour contract** at any time on payment to the Guide Interpreter of the cancellation fee specified in the following table.

Classification	Cancellation Fee
a. If cancellation is made on or after the 20th day prior to the day preceding the date of commencement of the guided tour (applied only to the guided tour including the accommodation , excluding the cases mentioned in (b) through (g))	20% of the guide interpreter fee
b. If cancellation is made on or after the 13th day prior to the day preceding the date of commencement of the guided tour (excluding the cases mentioned in (c) through (g))	30% of the guide interpreter fee
c. If cancellation is made on or after the 6th day prior to the day preceding the date of commencement of the guided tour (excluding the cases mentioned in (d) through (g))	50% of the guide interpreter fee
d. If cancellation is made on the 2nd day preceding the date of commencement of the guided tour	100% of the guide interpreter fee
e. If cancellation is made on the day preceding the date of commencement of the guided tour	100% of the guide interpreter fee
f. If cancellation is made on the date of commencement of the guided tour	100% of the guide interpreter fee
g. In case of cancellation after the commencement of the guided tour or of nonparticipation without communication	100% of the guide interpreter fee
Note: · The amount of cancellation fees will be specified in the Contract Document.	

5. The guided tour provided by our Partnership will take place **even if it rains**, whereas it may be cancelled **due to a heavy or stormy weather**.

6. Special Consideration

- A Traveler who needs special consideration in participating a guided tour is requested to inform the Guide Interpreter to that effect **at the time of application** for the guided tour contract. Then, the Guide Interpreter will accommodate the requirements **to the reasonably practical extent**.
- Some examples of the special consideration are **dietary restrictions** by the region the Traveler practices, as a vegetarian or vegan, and by an allergy he/she has, and his/her **daily prayers** as a Muslim.
- **The cost required for the special measure** taken by the Guide Interpreter for the Traveler in accordance with the information above mentioned shall be borne by the Traveler.

7. If, before a guided tour contract enters into effect, **a Traveler requires the Guide Interpreter to provide the detailed information** about the specific names of the public transportation planned to use during the guided tour, or the length of time planned to spend on each of the facilities at the tour destinations, etc., with which **the traveler may by himself/herself be able to conduct a travel similar to the guided tour provided by the Guide Interpreter**, the traveler must pay to the Guide Interpreter the amount specified by him/her.